



The Project is implemented by:



# IMPROVING PARTICIPATION OF SMALL(ER) COMMUNITIES AT THE LOCAL LEVEL

**Call for awarding sub-grants**

***Deadline for submission of applications: 03 October 2016, 16:30***



**Act.Local.Together  
Improving Participation of Small(er) Communities at Local Level**

**This Project is funded by the European Union**

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National Roma Centrum-Kumanovo together with partner organization Avena-Kocani for the project "Improving the participation of small(er) communities at the local level" financed by the Delegation of the European Union announce the following:

## Call for awarding sub-grants under the

**Program of IPA support to civil society and media in 2014 (IPA CSF civil society and media Programme 2014) call EuropeAid /136-992/DD/ACT/MK**

01 September 2016

The call is announced within the project "Improving the participation of small (er) communities at the local level" financed by the Delegation of the European Union. The project has duration of 18 months (1 April 2016 - 30 September 2017) and is implemented in 5 municipalities Kumanovo, Kocani, Bitola, Prilep, Tetovo. The main objective is to establish mechanisms to improve the participation and protection of the rights of Roma and other smaller communities at the local level in accordance with the Ohrid Framework Agreement.

This call for submission of proposals is intended to provide financial support for CSOs for implementation of activities dedicated to improving the participation of small (er) communities at the local level on this territory.

### 1. GENERAL CONDITIONS

On the call for awarding sub-grants to strengthen the capacity of local civil society organizations may apply:

- Registered associations of citizens according to the Associations and Foundations Law;
- To have an operational bank account;
- Associations that according to valid Statute are focused on the rule of law, access to fundamental rights of members of all ethnic communities in Macedonia, good governance and the promotion of non-discrimination in society;
- To have the capacity to implement the activities under the grant.





On this call a single association can apply only once as an applicant and only once as a co-applicant.

## 2. ON THIS CALL CANNOT APPLY:

- CSOs who have been sentenced by final judgment for participation in a criminal organization, corruption, fraud or money laundering;
- Individuals.

### Limits of action within the call:

The call is intended for all civil society organizations registered on the territory of Macedonia according to the Associations and Foundations Law.

Organizations that are beneficiaries of a grant from the Delegation of the European Union, either as coordinator or as a partner, within the IPA program to support civil society and media in 2014 (IPA CSF civil society and media Programme 2014 Priority 3 - Promoting Improved inter community relations) call EuropeAid /136-992/DD/ACT/M cannot participate on this call.

Civil society organizations that have received sub-grant from other calls for sub-grants from IPA call for support to civil society and media in 2014 (IPA CSF Civil Society and Media Programme 2014 Priority 3 - Promoting Improved inter community relations) call EuropeAid /136-992/DD/ACT/ should state that and report how the new project coordinates with the received granted project.

## 3. DURATION

Sub-grants will last for at least 6 months. The projects will have to start the month of November 2016 and should be completed as of June 2017.

## 4. ANTICIPATED BUDGET

Each approved grant may be within the range of 153,000 to 367,800 denars or 2500-6000 EUR. The total amount of the call is EUR 42,000.

### Type of eligible costs:

- Financial compensation for the persons conducting the grant
- Direct costs associated with the implementation of the grant

Recipient of the funds will be required to submit a final report consisting of detailed documentary narrative and financial report with copies true to originals / certified accounts to confirm with the





signature of the responsible person according to the Current balance issued by the Central Registry and stamp of the prescribed forms. The final report must be submitted within one month after the completion of activities

## **ACTIVITIES THAT CAN BE SUPPORTED BY THE SUB-GRANT:**

- Activities aimed at strengthening the capacity of local civil society organizations for advocacy, awareness and networking
- Implementation of activities related questions about Ohrid Framework Agreement
- Implementation of activities related to fundamental rights and the rights of the members of the small (er) ethnic communities in local and / or national level in Macedonia
- Activities that will strengthen the capacity for advocacy in the field of human rights and rights of minorities
- Actions to increase the networking of subject participation of small communities at the local level in decision making process
- Actions to raise awareness of the smaller communities in inter-ethnic cooperation, tolerance and respect
- Activities for peace building and activities to encourage inclusiveness in smaller communities that will enable people from different communities to socialize
- Organizing roundtables, debates and other activities to promote inter-ethnic relations, tolerance, cooperation and respect for diversity.

The list of activities for projects that can be supported under the grant is not final.

Technical assistance to grantees will be provided through trainings for strengthening their capacities, experiences and lessons learned discussions on current problems and possible ways to address them, and opportunities for cooperation on solving issues of common interest.

## **5. UNAXEPTABLE COST AND ACTIVITIES:**

- For settling debts, losses or liabilities





- For existing activities
- Sponsorship for participation on conference at home or abroad
- VAT is not considered as an eligible cost

## 6. NECESSARY DOCUMENTATION FOR APPLICATION

Documents required for application: Application form, budget form can be downloaded from the website [nationalromacentrum.org](http://nationalromacentrum.org) and social networks [www.facebook.com/ActLocalTogether](http://www.facebook.com/ActLocalTogether) and [www.facebook.com/National-Roma-Centrum-158602947539466/](http://www.facebook.com/National-Roma-Centrum-158602947539466/). You can send your applications on the e-mail addresses [info@nationalromacentrum.org](mailto:info@nationalromacentrum.org) and [ramadanovska@nationalromacentrum.org](mailto:ramadanovska@nationalromacentrum.org) or you can deliver them personally in the archives of NRC on address "Done Bozinov" No.11/5 Kumanovo to 16:30.

Late, incomplete or otherwise submitted applications contrary to the requirements of this call will not be considered.

For all additional information you can contact us by email [info@nationalromacentrum.org](mailto:info@nationalromacentrum.org) and [ramadanovska@nationalromacentrum.org](mailto:ramadanovska@nationalromacentrum.org) until 26 September 2016 until 16:30.

## 7. CRITERIA FOR EVALUATING APPLICATIONS

Scoring of the proposal will be made according to the following scale:

1. Technical Approach (maximum 50 points)
  - Relevance of the needs and issues addressed by the project and call (30 points);
  - Quality of the proposed activities (10 points);
  - Results oriented activities (10 points)
2. Organizational capacity and past performance (maximum 30 points):
  - Grass root organizations working with fundamental rights of Roma and other smaller communities at the local level (10 points);
  - Organizations that have 1 year experience (10 points);
  - Administrative, financial and management capacity (10 points).





### 3. Draft Budget (max. 20 points)

- Cost-effectiveness (10 points);
- Ability for financial management (10 points).

## 8. ADDITIONAL INFORMATION

Once sub-grantees sign a contract with National Roma Centrum, are obliged to attend at least two training to strengthen the capacities of financial and administrative operations. All sub-grantees will be regularly monitored and evaluated throughout the project.

## 9. DEADLINE FOR SUBMISSION OF APPLICATIONS

The deadline for submission of applications is 03, October 2016 until 16:30.

All interested organizations who qualify are obliged to submit:

- Application Form in Macedonian and English
- Budget Form,
- Statement of the last bank account or bank statement for operational bank account of the organization
- Statute of the organization
- Statement by an authorized agent of the organization in accordance with supplied Current balance issued by the Central Registry of the Republic of Macedonia that the organization is not beneficiaries of a grant from the Delegation of the European Union, either as a coordinator or as a partner, within the IPA program to support civil society and media 2014 (IPA CSF Civil Society and Media Programme 2014 Priority 3 - Promoting Improved inter community relations) call EuropeAid /136-992/DD/ACT/MK
- Statement by an authorized agent of the that the organization has not been sentenced by final judgment for participation in a criminal organization, corruption, fraud or money laundering;
- Current balance issued by the Central Registry not older than 6 months
- Biographies of key staff

